

Environmental Education Association of Illinois Board Meeting  
 September 10, 2011  
 Anita Purves Nature Center, Urbana, Illinois  
 10:00 am – 2:00 pm  
 Meeting Minutes

Board Meeting Attendees: Lara Darling, Elizabeth Hagen-Moeller, Becky Stokes Lambert, Janet Beach Davis, Stacey Clementz, Erica Schneider, Cyndi Duda, Peggy Doty, Lisa Thomas, Sarah Livesay, Suzanne Lintzenich, Kate Hellgren  
 Committee Chairs: Jessica Prince

Liasons: None in Attendance

Not in Attendance: Paula Edgar, Marjorie Riddell, Richie Wolf, Patti Brown

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

1. Call to Order – President, Lara Darling 10:05am Introduction of board.

2. Adoption or Amendments to Agenda review/vote

Lara would like the date changed on the agenda for the appointment of Lisa Thomas changed from 2010 to 2011.

Motion to accept agenda as amended made by Stacey Clementz; seconded by Suzanne Lintzenich; passed by voice vote.

Presidential Appointment of Lisa Thomas, North East Regional Director review/vote – Lara Darling- Lisa Thomas was asked to leave during the discussion. Out of the pool suggested to Lara, Lisa was the best candidate. Motion to accept appointment made by Suzanne Lintzenich; seconded by Stacey Clementz; passed by voice vote.

3. Presidential Comments- Incentive programs- One of our goals is to increase our membership to over 300 active members. West Central Region had a “Bring one in and get a chance to win” membership drive and Stacey worked a Staples teacher day with special membership baskets. East Central brought in more members than any other region this quarter, and was recognized with the special Presidential Trophy. The region that brought in the most income was the North East region, so that region was recognized with a gift card.

4. Secretary’s Report – Meeting Minutes from June 2011 review/ vote – Janet Beach-Davis Motion to accept meeting minutes as presented made by Erica Scnieder; seconded by Stacey Clementz; passed by voice vote.

5. Treasurer’s Report (submitted by Becky Lambert) – review/ vote

Becky discussed her report as presented. After clarifications of deposits and disbursements, this quarter our income exceeds our expenses. Becky also ran a restricted funds report to see the history of all our restricted funds from 2001 to current. Motion to accept Treasurers Reports as presented made by Stacey Clementz; seconded by Cyndi Duda; passed by voice vote.

6. Committee Chair

a. Education

i. Projects Update – Sarah Livesay

Sarah reported that we have trained our 500<sup>th</sup> educator this year. We are ahead of the numbers posted by IDNR in their last year of coordinating the Projects. There is a demand for facilitators in the NE region, so there will be a facilitator training by invitation only. Sarah has promotional materials for upcoming trainings for facilitators to use during workshops.

**Proposal to continue the Projects Coordinator position in order for PLT Grant to be written – review/vote** Clarifications- in the presub, the proposal says 20% match, and it is a 25% match. The board would need to consider the rehiring of a Projects Coordinator at the December Meeting as the current contract will expire. This would require EEAI to commit to \$1170 in the next fiscal year. **Motion to accept proposal as amended made by Stacey Clementz; seconded by Erica Schnieder; passed by voice vote. Becky Stokes Lambert abstained.**

- ii. Flying WILD – Lara Darling for Jo Skoglund
  - 1. MOU completed and signed- copy given to Board for binders. There will be a Flying WILD meeting to re-invigorate the program.

b. Conferences

- i. NAAEE Annual Conference, Raleigh, NC – October 12-15, 2011 – Becky Stokes Lambert- Becky has an affiliate scholarship to attend.
- ii. Illinois Science Education Conference, Tinley Park - October 28-29, 2011 – Stacey Clementz, Jessica Prince- We will be presenting a strand for EE at the conference.- Jessica asked for fees for a booth which comes with 4 registration fees. These funds will come from the PR Budget.
- iii. 2012 EEAI Annual Meeting and Conference – April 26-28, 2012 – Cyndi Duda/Suzanne Lintzenich

- 1. Committee Chairs Needed-Please see the presubs. Most of the committee chairs filled. There needs to be a Fund Development Chair that has to be an EEAI member.  
There is an opening for a Keynote speaker.  
There will be a conference call meeting scheduled very soon. Housing will be Approx \$70-\$100 a night, depending on choice of hotel. Meals are being worked out as either box lunches or buffets.  
The logo is still in development. The theme is “A Confluence of Progress- 40 years of EE.”

Lara reminded the board that this is a statewide conference, and that everyone should step up to help. Also, the sponsor recognition program is a valuable tool to get presenter gifts.

**2. 2012 Conference and Annual Meeting will be discussed in Ad-Hoc**

- c. Long Range & Strategic Planning- No report at this time
- d. Membership – Caty Roland- We have 221 active members at this time, and our goal is 300 by the end of the fiscal year.
  - i. **Membership Benefits will be discussed in ad hoc**
- e. Nominations and Elections – Suzanne Lintzenich
  - i. Slate will be submitted for board approval at December Meeting  
Stacey is meeting her term limit.  
Richie, Suzanne, Lisa, Paula, and Marjorie are up for reelection.
- f. Public Relations – Stacey Clementz, Savannah Hampson  
Megan has stepped down as website coordinator. Stacey and Savannah will be taking over her duties to coordinate the website. Stacey will also be discussing a separate contract for our webmaster. Stacey reminded everyone to pick up PR materials at the
  - i. Discussion of Prairie Rivers article for EEAI PR – Prairie Rivers would like us to write an article concerning a coal energy program they feel is highly biased. Lara will be working on a statement with the PR Committee.
  - ii. **UPDATE Sponsorship will be discussed in Ad-Hoc**

- g. Awards – Richie Wolf
  - i. Nominations Due November 30, 2011-Awards can go to organizations as well as individuals. Award guidelines will be discussed at the December meeting.
- h. Governance – Elizabeth Hagen Moeller
  - i. Discussion of Charitable Giving Guidelines in ad hoc
- i. Governmental Affairs – Jessica Prince
 

EL for IL has been finalized. Staff at IDNR, ISBE and IEPA will meet to move the plan forward. Valerie Keener is the point person at IDNR. Lara asked that all board members go to the EEAI website to put a copy in their board manual.

NCLI- Two sponsors, one from Illinois, have signed on to sponsor NCLI in congress.

7. President's Report –

EEAI 2011-12 Board Meeting Dates and Locations

Friday, December 2, 2011	Board Meeting, 10am, Anita Purves Nature Center
Friday, February 3, 2012	Board Meeting, 10am, Anita Purves Nature Center
April 26-28, 2012	EEAI Annual Meeting and Conference, Channahon, Four Rivers EE Center
Friday-Sat. June 1-2, 2012	Annual Board Retreat and Meeting, Location TBA
Saturday, September 8, 2012	Board Meeting 10am, Anita Purves Nature Center
Friday, December 7, 2012	Board Meeting 10am, Anita Purves Nature Center
Friday, February 8, 2013	Board Meeting 10am, Anita Purves Nature Center

- 8. Regional Reports Updates- no additions
- 9. Adjourn Meeting Motion made to adjourn by Suzanne seconded by Cyndi meeting adjourned at 12:32pm

Proposals:

A proposal has been made by Lara Darling for the EEAI Board of Directors to support the Presidential appointment of Lisa Thomas to the position of North East Regional Director effective immediately (September 10, 2011) - term ending at the close of the 2012 EEAI Annual Meeting.

A proposal has been made by Sarah Livesay to continue the EEAI Projects Coordinator Position for 2012. EEAI must provide 20% matching funds for a national PLT Grant, which is the exact equivalent to the budgeted amount for the Project Coordinator Position.

Ad Hocs:

Membership Benefits Ad Hoc  
Charitable Giving Ad Hoc  
UPDATE Sponsorships  
2012 Conference and Annual Meeting