

# EEAI Mini-Grants

## \$ 200



The Environmental Education Association of Illinois (EEAI) is soliciting proposals of up to \$200 for the EEAI mini-grant program. The mini-grant program is designed to support, enhance and expand the implementation of environmental education throughout the state of Illinois.

**Eligible Applicants:** Illinois formal and non-formal educators are eligible to apply.

**Eligible Costs and Projects:** Requests should focus on projects/activities that help to educate students, visitors, or community members about natural resources or the environment. Examples of items eligible for funding include: equipment, books, program materials, displays, guest speakers, field trip expenses etc.

**Ineligible Costs:** Grant funds cannot be used for food or beverages, indirect costs, stipends or to reimburse any expenses prior to the grant period.

**Funding and Payment:** The EEAI mini grant program will be a competitive process. A committee of EEAI members will evaluate each proposal based on the guidelines below. Project coordinators will be notified of acceptance by the end of November. A check will be mailed by the end of December.

**Project Reporting:** A post-grant report is required within one year of the grant award.

### **EEAI's criteria for judging the grant applications:**

- 🌸 Applications must be received by **October 31**
- 🌸 Complete and attach application form along with the information requested below
- 🌸 Limit proposals to a maximum of two pages NOT including the application form
- 🌸 Proposals must be typed
- 🌸 Send five copies of your application form and proposal
- 🌸 A limit of one grant per facility will be awarded in any given year
- 🌸 Applicants may re-apply each year

**Please provide the following information on a separate paper not to exceed 2 pages. This must be typed.**

1. Description of the project or activities including measurable goals and objectives.
2. To what extent will the project support, enhance or expand the implementation of environmental education in Illinois?
3. What are the intended long-term effects of the project?
4. How will the success of the project be evaluated?
5. Proposed use of funds including budget detailing what EEAI money will be used for.



# EEAI Mini-Grant Application Form

**Project Title:**

\_\_\_\_\_

**Amount Requested:**

\$ \_\_\_\_\_

**School/Organization/Facility:**

\_\_\_\_\_

**Contact Person:**

\_\_\_\_\_

**Street Address:**

\_\_\_\_\_

**City, State and Zip Code:**

\_\_\_\_\_

**Telephone Number: (include area code)**

( \_\_\_\_\_ ) \_\_\_\_\_

**Fax:**

( \_\_\_\_\_ ) \_\_\_\_\_

**E-mail:**

\_\_\_\_\_

**Proposed project date(s)**

\_\_\_\_\_

**Age level(s) of individuals:**

\_\_\_\_\_

**Number impacted:**

\_\_\_\_\_

**Check should be made out to:**

\_\_\_\_\_

*I understand that the awarding of all grants and the amount of any grant, shall be subject to the sole discretion of the Environmental Education Association of Illinois. If awarded a grant, I agree to submit a final report when the project is completed. The Environmental Education Association of Illinois, shall assume no responsibility or liability for claims of damage of any kind to the property or for claims of injury to any person in connection with this grant.*

\_\_\_\_\_

\_\_\_\_\_

**Applicant's Signature**

**Date:**

**Submit completed grant application and proposal by October 31 to:**

EEAI Mini Grants  
c/o Teresa Vaughn  
745 New Saratoga Rd.  
Anna, IL 62906