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## Meeting minutes

### Annual Meeting

Saturday, March 23, 2019

Sarah Lincoln Bush Health Center, Mattoon, IL

Board Meeting Attendees: Jennifer Day Tariq (outgoing), Janet Beach Davis, Kirsten Hope Walker (outgoing), Stacey Clementz, Tina Dawson Scott, Ylanda Wilhite, Pam Evans (outgoing), Anna Marie Froeschle, Stephanie Jaros, Bryanna Blackburn. Abby deBuhr (incoming), Marvin Warner (incoming), Ramona Puskar (Incoming), Jessica Prince-Sharrar (incoming),

Committee Chairs and Liaisons: Abbie Endlund, Executive Director; Meghan Bowe, Projects Coordinator; Richie Wolf, Awards Chair; Chelsea Pahl, Membership Chair; Stacey Clementz, PR Chair; Teresa Vaughn, Mini Grants Chair; Kristi Morris, Judy Miller, NAAEE Representative;

Guests:

Not Present: EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Regional Directors: Susie Ingram, Jame Holt (outgoing), Margaret Gazdacka, Kelli Park (incoming)

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- 1) Call to order: Annual meeting called to order at 12:45pm by President Jennifer Day Tariq.
- 2) Additions to Agenda: One addition to Agenda- the position of treasurer to presidential appointments (Board Review/Vote) Motion to accept agenda as amended by Kirsten Hope Walker, Seconded by Stephanie Jaros, passed by voice vote, no abstentions.
- 3) Review Minutes/ Secretary's Report (Board Review/Vote) Motion to accept meeting minutes as submitted by Stacey Clementz, Seconded by Ylanda Wilhite, passed by voice vote, no abstentions.
- 4) Committee/Chair Reports
  - a) Executive Director's Report [Abbie Enlund]- Recognized and thanked the conference committee and the sponsors for the conference. Abbie recognized the students who were able to attend due to 15 student scholarships. We have been recertified as ISBE providers. Abbie reviewed some upcoming grant funding projects, including a mentoring program.

Mini Grants [Teresa Vaughan]-Teresa explained the mini grant program, and announced that almost \$1900 was raised last night at the silent auction for mini grants. Teresa encouraged all members to apply for mini grants.

- b) Project's Report [Meghan Bowe]- Meghan discussed the projects to the members. For 2018, we have 46 certified active PLT facilitators. We hosted 15 workshops for PLT and 8 for Growing up wild, for over 200 participants. 15 new PLT facilitators were trained. Meghan and facilitators also presented at several conferences and meetings. In 2018 the MPI grant paid for a steering committee, and in 2019 the grant will be used for facilitator networking, support, and training.
- c) Memberships [Chelsea Prah]- Chelsea introduced herself to the membership. We have 179 members as of February.
- d) PR [Stacey Clementz]- Stacey discussed all the duties of the Public Relations Committee. Abbie asked for people who are interested in working on PR to contact her as Stacey needs to leave the committee.
- e) Awards [Richie Wolf]- Jenn for Richie , Jenn recognized our Malcolm D. Swan award winner, Katherine Giese-Wise.
- f) Fund Development/Annual Appeal [Stacey Clementz]- the annual appeal through MightyCause.com was introduced to the membership.

5) Regional Pre-Subs

- a) East Central [Pam Evans and Anna Marie Froeschle]- EC Pam will be going off the board, and Abby deBuhr will be coming on. EC has had hiking and canoe trips, and has recently had a book club on Facebook.
- b) Northeast [Kelli Parke, Ylanda Wilhite, Margaret Gazdacka]- NE had several roundtables and will continue to host these and other events
- c) Northwest [Tina Dawson Scott & Susie Grana Ingram]- NW- partners with NE for professional development events. The most recent was concerning the challenges of teaching children on the autism spectrum outside.
- d) West Central [Ramona Puskar and Marvin Warner]- The region is ready to start developing ideas for new events.
- e) South [Bryn Blackwell and Stephanie Jaros]
  - i) Conference update- June 22 will be a meetup at Touch of Nature in Makanda- all members are invited- to help develop the 2020 conference at Touch of Nature April 2-4. The theme is "2020, a Clear Vision for a Sustainable Future."

6) Treasurer's Report- Kirsten reviewed the funding stream and where our funding comes from. Kirsten thanked the board for the chance to be a part of the board. After discussion Motion to accept Treasurer's report as submitted by Stacey Clementz , Seconded by Stephanie Jaros , passed by voice vote, no abstentions.

7) 2019-2020 Budget Membership vote taken: Motion to accept 2019-2020 budget as submitted by Judy Miller, Seconded by Chelsea Prah, passed by voice vote, no abstentions.

8) New Business

- a) Constitutional Changes Membership vote taken: Motion to accept constitutional changes as submitted by Luetta Coonrod, Seconded by Linda Hauser, passed by voice vote, one abstention.

- b) Project's Coordinator Contract (Board Review/Vote) Motion to accept Project Coordinator's contract as submitted by Tina Dawson Scott, Seconded by Stephanie Jaros, passed by voice vote, no absentions.
- c) Nominations/Elections - [Jennifer Day Tariq]
  - i) Presidential Appointments: Jennifer made the following appointments Northeast Regional Director, Kelli Parke; President, Jessica Prince-Sharrar; Treasurer, Stacey Clementz
  - ii) Stacey- Presented Board awards to both Kirsten hope Walker and Pam Evans for their work on the board. Stacey also awarded an executive award to Jennifer Day Tariq for her time as President and work on the board.
- 9) Meeting dates
  - a) Monthly meetings: May
  - b) Board Retreat: TBD
- 10) Adjourn: Stacey Clementz motioned to adjourn at 1:46pm, Tina Dawson Scott second. Meeting adjourned.