

Environmental Education Association of Illinois

Governmental Affairs Chair Job Description

In 1972, a group of committed and concerned environmentalists (both conservationists & educators) founded the Environmental Education Association of Illinois (EEAI). Since that time, members of EEAI have provided leadership at the national, state, and community levels. The strength of EEAI comes from its members. Their participation in events ranging from nationally to local levels helps to raise the profile of environmental education and challenges the decision makers to give environmental concerns a priority. Today, EEAI is made up of a group of concerned citizens who are interested in educating people of all ages to the importance of understanding and protecting the environment.

This position is an Ex-Officio Board position obtained through appointment by the Board of Directors and has no term limit. The Chair reports directly to the Board of Directors with responsibilities to ultimately serve the general membership of EEAI through conducting organizational duties specified within the constitution. While this position does not hold voting privileges, it is a highly visible state seat and therefore allows the Chair to have input on all matters of the organization, privileges of bringing matters before the Board for review and act as a consultant and leader of all issues pertaining to their committee.

The Chair is required to attend the December board meeting every year and is recommended to attend the remaining Board meetings.

Job Description: Governmental Affairs

1. Review information from both state and National legislative organizations (Illinois Environmental Council, No Child Left Inside Coalition, etc.) regarding updates and proposed changes to state funded environmental programs as well as national education legislation initiatives.
2. Write newsletter articles summarizing funding, policy, or legislative issues that are most relevant to EEAI members.
3. Assist the EEAI president with environmental education legislation issues which may include participation in conference calls, meetings or letter writing efforts to represent EEAI in governmental affairs.
4. Submit quarterly reports and an annual report to the EEAI Board.
5. Submit appropriate information for inclusion in the UPDATE and/or website.