

**Environmental Education Association of Illinois**  
**Board Meeting Minutes**  
Friday, February 3, 10am  
Anita Purves Nature Center

Board Meeting Attendees: Janet Beach Davis, Kirsten Hope Walker, Stacey Clementz, Tina Dawson Scott, Peggy Doty, , Laura McCoy, Jame Holt, Pam Evans, Anna Marie Froeschle, Jason Haupt, Ann Townsend, Steve Gariepy,

Committee Chairs and Liaisons: Sarah Livesay, Projects Coordinator Richie Wolf, Awards Chair;

Guests:

Not Present: Patti Brown, Jennifer VanDerMolen; Heidi Vasel, Membership Chair; Savannah Donovan, PR Chair; Teresa Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair;

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

1. Call to Order – President Stacey Clementz called the meeting to order at 10:04am
  - a. Additions to agenda-
    - a. Charitable trust stabilization
    - b. Gift tool
    - c. 2017 Sustainability Institute for education promotion partners  
review/ vote Motion to accept agenda as amended by Peggy Doty; Anne Marie Froeschle seconded; passed by voice vote, no abstentions.
  - b. Charitable trust stabilization- the state is returning 501(c)3 annual fees as a grant, and can be applied for twice a year. The grant applications are due in March. We may be able to apply as a certification provider. The grant is for \$10,000.
  - c. Strategic Plan
    - a. Action Plan-Stacey started building an excel file brainstorming plans to reach our goals. Stacey asked for volunteers to help build the action plan volunteers: Janet Beach Davis, Kirsten Hope Walker, Tina Dawson Scott, Anne Marie Froeschle. Stacey will make a meeting time to work on this.
  - d. Annual Appeal
    - a. Send out around Earth Day, April 22 – Stacey has investigated Razoo. Laura McCoy suggested that perhaps something like a tree planting for a donation. Fund development will be looking into this.
  - e. Green Teacher Webinar Partner- review/vote Motion made to accept proposal to become a webinar partner as submitted by Tina Dawson Scott; seconded by Ann Townsend; passed by voice vote, no abstentions.
  - f. Gift tool- We have stopped doing reoccurring donations. This will stop an error with Chase Bank and their security guidelines.
  - g. Kim Petzing has asked that we become a 2017 Sustainability Institute for Educators Partner, which would allow us to send someone to the institute at a 50% reduction on June 20-22, 2017 at Webster University, and to have a booth space. There is no fee to become a partner.

2. Secretary's Report - Janet Beach Davis

- a. December Meeting Minutes review/ vote: Motion made to accept meeting minutes as submitted by Peggy Doty; seconded by Jame Holt; passed by voice vote, no abstentions.

3. Treasurer's Reports – Kirsten Hope Walker -

- a. Treasurer's pre-submitted – review/ vote: Motion made to accept treasurer's report as submitted by Anne Marie Froechle; seconded by Jason Haupt; passed by voice vote, no abstentions.

4. Committee/Chair Reports

- a. Projects Update – Sarah Livesay- All the quarterly reports are in and there are no additions to the presub report.
- b. Projects Coordinator Contract— Stacey reviewed the number of hours our contractor usually does for the position, and match hours covered by grant monies. Stacy suggested a raise in current rates, much of which will be covered by money brought in from workshops. This change will help to align our contract with others in the country. review/vote Motion made to accept the Projects Coordinator Contract as submitted by Jason Haupt; seconded by Peggy Doty; passed by voice vote, no abstentions.(Sarah Livesay left the meeting for the discussion.)
- c. Membership –Heidi Vasel- Heidi is returning as membership chair. We are at 195 current members.
- d. Public Relations --Savannah Donovan- nothing in addition to presub.
- e. Nominations and Elections-Stacey for Jennie Bunde/Jo Fessett
  - a. 2017-18 Election Results

Jennifer Tariq- President
Kirsten Hope Walker- Treasurer
Steve Gariepy- Southern
Kim Petzing-WC
Jame Holt-NE
Pam Evans-EC
Susie Grana Ingram- WC

- f. Awards --Richie Wolf
  - a. Vote on awards committee recommendations as submitted -- review/ vote Two awards will be awarded: Non-formal Educator of the Year: Patti Brown of the Nature Institute; for Formal Educator of the Year: Janet Beach Davis at Heartland Community College. Motion to approve awards as submitted by Ann Townsend, Kirsten Hope Walker Second ;passed by voice vote. Janet Beach Davis Abstains.
- g. Governmental Affairs- no report
- h. Liaison reports – Jo Fessett, Kristi Morris, Judy Miller- no report

5. Conferences

- a. 2017 Annual Meeting –Business meeting March 10<sup>th</sup> at Touch of Nature. We will have a lunch meeting from 11:00-1:00.
- b. 2017 MEEC – Jame Holt, Jennifer VanDerMolen and Laura McCoy-AdHOC

- c. 2018 EEAI Conference –North West Region- Conference committees have been made, March 9-10, 2018 is the date being considered. The venues have been investigated in Peoria.
- d. SEEEC-Steve Gariepy- March 10-12

6. President's Report

- a. EEAI 2017 Meeting Dates
  - a. Annual Business Meeting March 10, 11am-1pm, Touch of Nature
  - b. Board Retreat & June Meeting June 9, 10-6:00pm, Sheels, Springfield
  - c. Saturday, September 9 10am, Anita Purves Nature Center
  - d. Friday December 1 10am Anita Purvis Nature Center

7. Regional Report Updates- none

8. Adjournment: Motion to adjourn made by Peggy Doty; seconded by Anne Marie Froeschle; meeting adjourned at 12:08.