

Meeting Minutes

February 2, 2019

10:00am Anita Purvis Nature Center, Urbana, IL



Board Meeting Attendees: Jennifer Day Tariq, Janet Beach Davis, Stacey Clementz, Tina Dawson Scott, Susie Ingram, Pam Evans, Bryanna Blackburn, Ylanda Wilhite,

Committee Chairs and Liaisons: Abbie Endlund, Executive Director; Richie Wolf, Awards Chair; Stacey Clementz, PR Chair;

Guests: Ramona Puskar , Abbie de Buhr

Not Present: RDs: Anna Marie Froeschle, Kim Petzing, , Jame Holt, Margaret Gazdacka, Kirsten Hope Walker, Stephanie Jaros, Meghan Bowe- Projects Coordinator, Teresa Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Chelsea Prah, Membership Chair;

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- 1) Call to order at 10:06am
- 2) Additions to Agenda (Review/Vote) Date incorrect on agenda. Motion to accept agenda as amended by Pam Evans, second Susie Ingram, passed by voice vote, No abstentions.
- 3) Review Minutes/ Secretary's Report (Review/Vote) Addition of Chelsea Prah as a guest. Motion to accept meeting minutes as amended by Stacey Clementz, second Pam Evans, passed by voice vote, No abstentions.
- 4) Treasurer's Report December (Review/Vote) Stacey for Kirsten. This is the December 2018 report. Motion to accept Treasurer's Report as submitted by Bryn Blackburn, second Pam Evans, passed by voice vote, No abstentions.
- 5) 2019-2020 Budget (Review/Vote) Proposed budget for upcoming fiscal year 2020 starting in May. There have been adjustment to the Project guide fees. Motion to approve budget as amended by Bryn Blackburn, second Susie Ingram, passed by voice vote, No abstentions.
- 6) Committee/Chair Reports
 - a) President Report- no addition to presub.
 - b) Project's Report- Jenn for Meghan- Meghan's contract is up for renewal in April. Jenn will be spending time working with Meghan at facilitator workshops. There will be an EDventure training in the Southern Region with a \$10,000 grant.
 - c) Conferences

- i) East Central 2019 – Jenn – There is a volunteer needs sheet for the board to fill in needed slots during the conference. Everyone is encouraged to publicize the conference scholarships. We also need silent auction items.
 - ii) South 2020 at Touch of Nature in Carbondale. Illinois Water has already committed to a sponsorship.
 - iii) Other: Children and Nature Network Discount- Our conference discount rate expires Feb 28, 2019.
- d) Nominations/Elections -
 - i) Survey Monkey went out. Election winners will be notified.
- e) Memberships [Chelsea Pahl]- Stacey for Chelsea- January membership report will be out soon. Abbie encouraged all the RDs to reach out to their members to encourage renewal. **Membership level changes moved to ADHoc.**
- f) PR
 - i) Stacey is working on new banners for the coming year.
 - ii) New committee memberships are needed
 - iii) Member moment Monday (Social Media)- Abbie- if we are out at Illinois sites we can post those to social media to help improve our presence and make connections on social media.
- g) Awards/Mini Grants **(Review/Vote)** Richie Wolf reviews awards and procedures for visitors. We had nominations for Malcom D. Swann Award. Kathleen Gaare-Wiess was chosen by the committee. **Motion to accept award recipients as amended by Tina Dawson Scott, second Pam Evans, passed by voice vote, No abstentions.**
- h) Fund Development
 - i) Annual Appeal [Stacey Clementz]- We will be doing our annual appeal online through Razoo (now called MightyCause) as we did last year. We are suggesting a \$400 goal for each member. The appeal will last a month, starting after the conference.
- 7) Regional Pre-Subs- Addition to presubs: none
- 8) Unfinished Business
 - a) Earth Force Partnership – update- Abbie- headed to Chicago March 12th to meet and discuss our position in the partnership. This will be a supporting program for the Illinois Civic Engagement Network.
 - b) Approved Provider Status with ISBE (Adhoc)**
 - c) Early Education in State of Illinois with Governor Pritzker –update- Abbie- on hold for now due to conflicts with the perception of advocacy work.
 - d) Changes to Constitution for Annual Meeting (Adhoc)**
 - e) Strategic Plan – update- Jenn- we have been meeting many of our goals in our Strategic Plan. We are still moving forward on board development and membership. We have completed hiring our Ed and getting ISBE accreditation. Our new strategic planning will begin 2020.
- 9) New Business
 - a) ED Repot- we did not get three grants this month. We have gotten 3/15 grants applied for. For 2019, Abbie is writing for a climate change program in NE, Brian Ellis Program in EC, Mentoring program for graduate and post doc students moving from research to

careers, a Guidelines for Education grant, and we will probably not do a board training grant at this time, due to a short deadline.

b) NAAEE will be in Kentucky this year. Jenn encouraged everyone to go.

10) Meeting dates

a) March 23 12:45pm at the 2019 Conference in Mattoon, IL

b) Monthly meetings: May

c) Board Retreat: November 1-2, 2019. Place TBD.

11) Adjourn Motion to adjourn by Stacey Clementz, second Pam Evans, passed by voice vote, No abstentions. Meeting adjourned at 11:43am.

Adhoc:

- ISBE Approved Provider Status (Abbie)
- Changes to Constitution (Jenn)
- Outdoor Classroom Trainings (Tina)