

**Environmental Education Association of Illinois**  
**Board of Directors**  
**Thursday, July 11, 2019**  
**2:00pm – 3:00pm, Phone Meeting**  
**Meeting Minutes**

Join the meeting from your computer, tablet or smartphone.  
Dial in using your phone. [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 935-042-453

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- I. **Call to Order** Meeting called to order at 2:01 by Jessica Prince-Sharrar, President.
- II. **Roll Call**- Roll call by Secretary, Janet Beach Davis.

Board Meeting Attendees: Jessica Prince-Sharrar, President; Janet Beach Davis, Secretary;  
Regional Directors: Tina Dawson Scott, Ylanda Wilhite, Margaret Gazdacka, Abby de Buhr,  
Marvin Warner, Ramona Puskar, Bryanna Blackburn.

Committee Chairs and Liaisons: Abbie Endlund, Executive Director; Chelsea Pahl, Membership  
Chair;

Guests: none

Not Present: Jennifer Day Tariq, Immediate Past President; Stacey Clementz, Treasurer;  
Regional Directors: Stephanie Jaros, Anna Marie Froeschle, Susie Ingram, Kelli Park, Teresa  
Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy  
Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Meghan  
Bowe, Projects Coordinator; Richie Wolf, Awards Chair; Stacey Clementz, PR Chair;

Quorum present. 8/14 Voting members present. Only majority vote required.

- III. **Additions to the Agenda** Motion made by Marvin Warner to accept the Agenda as submitted; Seconded by Tina Dawson Scott; motion passed by voice vote. No abstentions.
- IV. **Review and approval of March Meeting Minutes** Motion made by Marvin Warner to accept the meeting minutes as submitted; Seconded by Brynn Blackburn; motion passed by voice vote. No abstentions.
- V. **Old Business**
  - a. Request to sponsor Mighty Acorns (Ylanda)- Ylanda updated everyone on the Mighty Acorns program. She asks if EEAI can help sponsor/support the program. There were several questions about what other organizations and teachers are in the program. Ylanda answered all questions fully. Abbie Endlund suggested that we

would need a video meeting to decide how we can help the most. There could be a mini grant available. **Ylanda will share the curriculum with everyone on the google drive.**

- b. Search for PR Support/Chair- Jessica reached out to a member and hasn't been able to speak with them yet.

## **VI. New Business**

- a. NAAEE Leadership Clinic. Overview and outcomes.- Marvin, Brynn, Stephanie, Ylanda, and Abbie went to the Leadership Clinic. They came away with some ideas for board development and strategic planning. Out of the meeting they came up with a few ideas about membership recruitment and board orientation. A report back to NAAEE is due in 10 days. We as a board need to look at the plan before it is submitted. Then funding can be obtained once the report is submitted to help pay for implementation. It was suggested that we have a video meeting in a few days. **Abbie will send out a poll for the video chat and it will replace the August board conference call.**
- b. Earth Force - Upcoming Training- Abbie reviewed the curriculum- it's a civic action training. It has been used nationwide and has caused some legislation changed. Abbie will be required to hold a training after July and before 2019. She asked any board members about hosting in their facility before the end of the year.

## **VII. Executive Office Reports**

- a. President

ED Annual Evaluation-Abbie has completed one year and will need an evaluation. The form is being reviewed and Jessica will be looking to the board for input.

Conference Call Format- Jessica will be changing format to another provider. She will give us information in time for our September meeting.

- b. Executive Director

Regional EE Census- Still in progress- PISCES grant application will support this project. They have a limited CFP for NAAEE affiliates. Abbie has send the grant levels for board discussion. They will be hosting webinars on their grant program.

Grant Updates- We were awarded a couple community grants Abbie will be meeting with District 150 School District for field trips to work up a grant proposal for \$30,000 for professional development and field trips and cover a three year timeframe.

- c. Secretary- reminder emails for presubs will be coming a week before they are due. Abbie asked for everyone to RSVP for meetings.
- d. Treasurer- no report-  
Budget Report and Fund Development
- e. Projects Coordinator- no reports

## VIII. Region Reports

### Member offerings per Region

- a. East Central- Abby- EEAI will be hosting a grandparents day September 8<sup>th</sup>.
- b. Northeast – Ylanda- Will be working with several partners to hold regional meetings/trainings.
- c. Northwest- Reflecting on Practice and working with NE on a program.
- d. West Central- Two programs coming up one hosted by Marvin and one in Rockford. Hosting two guidelines workshops this fall.
- e. South- Conference only- but that's enough  
2020 Conference Update

Conference committee meeting- chair positions filled and tasks assigned. Field trips in process and logo is finished.

## IX. Committee Reports

- a. Membership- Chelsea- 172 members as of June 30. Membership will be meeting after the board meeting.
- b. PR- no Report  
Table Top  
New Brochure
- c. Awards- no report
- d. Mini-Grants- No report
- e. Ad Hoc – Lunch Meetings
  - i. Membership - July 10<sup>th</sup>
  - ii. EE is Essential- they are working on assignments from Abbie.
  - iii. Strategic Planning – July 15<sup>th</sup>

## X. Announcements

Abbie- All board members who hosted an event in 2018, please send Abbie your attendance numbers.

## XI. Calendar Review

July <> August-

## XII. Next Meeting

August- we will not meet- replaced with video meeting week of July 15<sup>th</sup>.  
Thursday September 5, 2019 @ 2:00pm-  
Pre Subs due August 25, 2019  
Agenda posted August 29, 2019

## XIII. Call to Adjourn

Marvin moves to Adjourn, Brynn seconds, meeting adjourned at 3:16pm.