



Environmental Education Association of Illinois

Board of Directors

Thursday, March 5, 2020

3:30-4:30pm

Dial-in: (605) 313-5384, Access code: 745368#

Video Conference <https://join.freeconferencecall.com/jprince7>

and select video icon in lower left of screen

EXECUTIVE DIRECTOR

Abbie Enlund

Project G UW/PLT Coordinator

Meghan Bowe

EXECUTIVE BOARD

Jessica Prince-Sharrar, President
Jennifer Day Tariq, Immediate Past President
Stacey Clementz, Treasurer
Janet Beach-Davis, Secretary

REGIONAL DIRECTORS

Tina Dawson Scott, Northwest Regional Director
Susie Ingram, Northwest Regional Director

Kelli Parke, NE Regional Director
Ylanda Wilhite, NE Regional Director
Margaret Gazdacka, NE Regional Director

Ramona Puskar, West Central Regional Director
Marvin Warner, West Central Regional Director

Abby DeBuhr, East Central Regional Director

Bryanna Blackburn, South Regional Director
Rockette Jaros, South Regional Director

Meeting Minutes

Board Meeting Attendees: Jessica Prince-Sharrar, President; Jennifer Day Tariq, Immediate Past President; Janet Beach Davis, Secretary; Stacey Clementz, Treasurer; Regional Directors: Tina Dawson Scott, Susie Ingram, Ylanda Wilhite, Abby de Buhr, Marvin Warner, Ramona Puskar, Rockette Jaros, Bryanna Blackburn.

Committee Chairs and Liaisons: Abbie Enlund, Executive Director; Meghan Bowe, Projects Coordinator; Chelsea Prah, Membership Chair; Stacey Clementz, PR Chair;

Guests: none

Not Present: Kelli Parke, Margaret Gazdacka, Teresa Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Richie Wolf, Awards Chair;

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- I. Call to Order- Called to order by Jessica Prince-Sharrar at 3:32pm.
- II. Roll Call- roll call completed.
- III. Additions or changes to the Agenda – **Addition of a MEEC discussion, nametags, and Earthforce training.** as submitted motion to approve Agenda as submitted amended made by Marvin Warner; seconded by Susie Ingram; Motion passed by voice vote, no abstentions.
- IV. Review and approval of January 2020 Meeting Minutes as submitted motion to approve meeting minutes as submitted made by Marvin Warner; seconded by Tina Dawson Scott; Motion passed by voice vote, no abstentions.

V. **Old Business**

- a. Transition of Project WILD, 2020 plan (Jenn)- Jenn has a transition plan and will be putting it into the google drive for everyone to look at. Updating the website and getting facilitators into a new system will be the first thing we tackle. Abbie and Meghan will review the document and get back to Jenn for discussion by the end of April.
- b. 2020-2021 Contract for Projects Coordinator vs Permeant Part Time staff (Abbie)- Item is tabled and will be discussed further.

VI. New Business

- a. Discussion and approval of the 2020-2021 Project Coordinator Contract (Jess)- Item is tabled and will be discussed further.
- b. ISBE Strategic Review Sessions- Jess sat in on one session and was able to speak at the end and discussed EE and EL for IL. Abbie attended the Springfield session. Abbie tried to ask questions, but was told it wasn't a priority at this time. EEAI did get some good statewide exposure from the whole process.
- c. MEEC Discussion- Iowa is the next host, and wanted to discuss new guidelines and inspirations to re-energize the conference. After discussion we would like to investigate the future of MEEC. Abbie will meet with other MEEC members mid March.

VII. Executive Office and Staff Reports

- a. President- Jess and Tina will meet and share resources and have a smooth transition.
Conference Presenter Gifts-
- b. Executive Director (Abbie)
 - i. Pisces Leadership Summit update.- We have the website up with information, and the press release went out. Invitations went out to 36 individuals and 2 have already registered, with Ag in the Classroom has signed on as a sponsor. Abbie requested a budget line for expenses and her time for the grant. Abbie asked for everyone to share on social media. The deadline for registration is April 1. If there is someone who would like to attend, Abbie will create a waiting list if some of the original 36 can't attend. Abbie also asks for organizations to become sponsors. \$250 will get an organization a logo spot on the document and website. Abbie will put up a document that can be distributed to organizations explaining the program and sponsorships.
 - ii. Earthforce- The Field Museum will be hosting in July. We will be getting two full scholarships for the workshop, and the recipients will have to provide a workshop in 6 months.
- c. Secretary (Janet)- No Report-
- d. Treasurer (Stacy)

Budget Report, January has been posted and February will be out soon. We are doing pretty well at the moment.

Fundraising: Abbie discussed 1% For the Planet, where businesses will partner with non-profits to donate 1%. Abbie got us a recommendation and profile so businesses can now partner with us, even for just a day, month or year. Abbie is registering us through Kroger as a shopper card organization. Coin-UP also can give us round up balances from online purchases that will come to us.

Approve the 2020-21 Budget and Fund Development)-After discussion, **motion to approve budget as submitted made by Marvin Warner; seconded by Rockette Jaros ; Motion passed by voice vote, no abstentions.**

- e. Projects Coordinator (Meghan)- First PLT with their new unit training was conducted of the year. There will be more trainings at the 2020 conference. Transitioning to WILD and WET may include a stipend to pay for Meghan to go to trainings.

VIII. Region Reports

Member offerings per Region

- a. East Central (Abby)- Weather affected a new membership drive.
- b. Northeast (Kelli, Ylanda)- Worked with NW on a program. New workshops are in planning when new directors come onboard.
- c. Northwest (Tina, Susie)- With NE- A lot of new people attended. The NW region will have \$2000-3000 to spend on professional development in the region.
- d. West Central (Ramona, Marvin)-2021 will probably be at WIU- Edwardsville, and will cover the insurance. Abbie asked for a Save the Date card for the 2020 conference. The theme will be A Confluence of Ideas.
 - i. Event- There will be a bioblitz at Godfrey April 25th.
 - ii. Living Lands and Waters is proposing an event. Abbie will be investigating what else they will be doing and how we can be a part of it.
- e. South (Bryn, Rockette)
 - 2020 Conference Update-
 - i. Food: taken care of and will have a meatless meal for sustainability. There will also be compost buckets.
 - ii. Marketing: packet is underway.
 - iii. Sessions: timeslots are filled. There are six exhibitors, with room for 4 more.
 - iv. Field trips are filling up and they will all run.
 - v. Fundraising: 50/50 raffle; Wine and Owls has several donations; trivia night is worked out and there will be music from Curt Carter.
 - vi. Volunteers needed for registration and room monitors. Stacey will work up a spreadsheet. Anything to add to swag bags needs to be there the day before.
 - vii. Auction: Silent Auction items needed. Abbie asked for photos before the event so she can advertise on social media.
 - viii. We have 50 full registrations as of now.
 - ix. Abbie- Several organizations and businesses are becoming sponsors. Abbie has ordered a bunch of stickers to donate for the conference for sales/gifts/fundraising.
 - x. Regional Meetings: All RDs will be there except for NERDs.

IX. Committee Reports

- a. Membership (Chelsea)-GiftTool is having some glitches, and a report will be coming. 20 new members this month. Organizational memberships have been updated and now will allow 5 people on their membership.
- b. PR (Stacy)- Nametags- Stacey requested an email if anyone needs a new nametag.

The Update

The next Update will be going out April 15. Ramona Puskar will be taking this on with my guidance. She will be sending out an email soon with that is needed.

Please let Stacey know if you need any PR materials. The conference would be a good time for her to get you items unless you need them before that.

Tabletop Display– repairs needed- Stacey will be looking at the viability of these at the conference.

c. Awards (Richie)

Awardees have been notified. Richie has decided to step off the board, and we will need to replace him after the conference. Stacey asked to have the Executive Committee discuss this.

d. Mini-Grants (Teresa)

Awardees have been notified and paid. The announcements will be in the April Update.

e. Elections (Jess for Jennie Bunde)

Election Results- Results are in the google docs. All were elected/re-elected. Jess will notify new board members and tell them about the discounted conference link and we will start board orientation. Abbie will help if needed. The only open position is one ECRD.

X. Announcements- None

XI. Calendar Review

March <> April

On the google docs

Jess asked for regions to include their upcoming events. Abbie will help publicize events. Just notify her.

XII. Next Meeting

April 3, 2020 – In-Person

Annual Meeting at Touch of Nature, Makanda IL

XIII. Call to Adjourn Motion to adjourn made by Jenn Day Tariq; Second by Tina Dawson Scott; Meeting adjourned at 5:12pm.