



Environmental Education Association of Illinois
Board of Directors
Wednesday May 15, 2019
2:00pm – 3:00pm, Phone Meeting
Meeting Minutes

EXECUTIVE DIRECTOR

Abbie Enlund

Project G UW/PLT Coordinator

Meghan Bowe

EXECUTIVE BOARD

Jessica Prince-Sharrar, President

Jennifer Day Tariq, Immediate Past President

Stacey Clementz, Treasurer

Janet Beach-Davis, Secretary

REGIONAL DIRECTORS

Tina Dawson Scott, Northwest Regional Director

Susie Ingram, Northwest Regional Director

Kelli Parke, NE Regional D

Ylanda Wilhite, NE Regional Director

Margaret Gazdacka, NE Regional Director

Ramona Puskar, West Central Regional Director

Marvin Warner, West Central Regional Director

Anna Marie Froeschle, East Central Regional Director

Abby DeBuhr, East Central Regional Director

Bryanna Blackburn, South Regional Director

Stephanie "Rockcat" Jaros, South Regional Director

Board Meeting Attendees: Jessica Prince-Sharrar, President; Jennifer Day Tariq, Immediate Past President; Janet Beach Davis, Secretary; Stacey Clementz, Treasurer; Regional Directors: Tina Dawson Scott, Susie Ingram, Kelli Park, Ylanda Wilhite, Margaret Gazdacka, Abby de Buhr, Marvin Warner, Ramona Puskar,

Committee Chairs and Liaisons: Abbie Endlund, Executive Director; Meghan Bowe, Projects Coordinator; Chelsea Prahl, Membership Chair; Stacey Clementz, PR Chair;

Guests: none

Not Present: Regional Directors: Anna Marie Froeschle, Stephanie Jaros, Bryanna Blackburn

Teresa Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Richie Wolf, Awards Chair;

voted on - **yellow**

Items requiring Action-Underlined

- I. Call to Order** At 2:02am by Jessica Prince-Sharrar, President
- II. Roll Call**- Quorum present
- III. Additions to the Agenda** Motion to accept agenda as submitted by Stacey Clementz, Second Marvin Warner, Passed by voice vote. No abstentions
- IV. Review and approval of March Meeting Minutes** Motion to accept meeting minutes as submitted by Marvin Warner, Second Tina Dawson Scott, Passed by voice vote. No abstentions
- V. Old Business**
 - a. 2019 Conference Wrap-up and Review- Jennifer Day Tariq-The 2019 conference was very successful and a lot of good feedback was received. There was an issue with food on Saturday, but are adjusting the bill. Currently we have a \$15,000 net revenue from the conference.
- VI. New Business- Jessica**
 - a. Welcomed the new board members Kelli, Marvin, Ramona, and Abby.

- b. 2019-2020 Board Schedule and new format- Everyone received the new conference call format for first Thursdays at 2:00pm
 - i. The annual conference and board retreat will still be in person.
 - ii. There may be recording and video conferencing available for the monthly meetings.
- c. Ad Hoc work in 2019-2020. Jessica asked for board members to consider which of these three items they would like to work on.
 - i. Strategic Planning- We need to have a schedule for the new strategic planning meeting.
 - ii. EE is essential – Abbie will be planning some information for those not in the EE field for grant proposals and as an introduction for funding requests for the conferences. IF anyone is interested
 - iii. Membership
 - 1. Kelli asked for a short description of what the expectations and timelines for each committee would be so people could choose with all needed information. Jessica asked Abbie to work on her with this.
 - 2. Tina asked for information on the past strategic planning so we can build on what was done before. Stacey will be bringing this together.

VII. Executive Office Reports

- a. Executive Director –Abbie-
 - i. No new grants to announce.
 - ii. There is a multi-state group working on a survey of needs for the whole region, the EE Regional Census. NEEAA has offered a \$5000 mini grant to help this committee meet in person. This will cover a six state region. There are several grants available, and Abbie is focusing on another \$10,000 PISCES grant as well for this group. Jessica asked if the other states could also get grant money so it isn't just up to us to support the entire project. Abbie said that it was the expectation for other states to contribute.
 - iii. Abbie needs a banner before June 1 before she travels to Chicago. Tina has a banner that Abbie can pick up on her way. Susie has other materials for Abbie to take as well.
- b. Secretary- no report
- c. Treasurer - Includes Budget Report and Fund Development- Stacey
 - i. The annual appeal brought in over \$2599.65. Stacey asks for input to make this more robust next year.
 - ii. The financial report-no other questions
 - iii. Jessica reminds the board that it is a 100% giving board, and even just a \$5 donation fulfills that requirement.
 - iv. Motion made to accept treasurers report as submitted by Jennifer Day Tariq; Second By Marvin Warner, passed by voice vote, no abstentions
- d. Projects Coordinator- Meghan-
 - i. Just returned from Little Rock, and they are reviewing a new PLT guide with new units.
 - ii. Greenworks grants have been suspended pending review.
 - iii. PLT guide costs will be increased by \$10 to cover the fee we are not recovering for closed trainings.
 - iv. There is grant money left from the MPI grant to train 11 faculty members.

VIII. Region Reports

- a. East Central-Abby- Upcoming Master Naturalists training in August. The banner was up at Douglas Hart all March
- b. Northeast – Kelli- NERDs will be meeting in June for forward planning. Ylanda- EarthForce will be at the Field Museum May 24. Abbie will be attending the meeting in PA for EarthForce to see if we will be hosting this training.

COMMITTEE CHAIRS & LIAISONS

Stacey Clementz, Acting Public
Relations Chair

Chelsea Prah, Membership Chair

Richie Wolf, Awards Chair

Jennie Bunde, EEAI Nominations &
Elections Chair

Teresa Vaughn, Mini-Grant Chair

Kristi Morris, Illinois EPA Liaison

Jo Fessett
Illinois Audubon Liaison

Judy Miller, NAAEE Affiliate
Representative

- c. Northwest- Tina- nothing to add to presub. EEAI membership brochures distributed to Master Naturalists. Tina invited everyone to the Share-A Thon.
- d. West Central- Project WILD and PLT workshops held.
- e. South- no report

IX. Committee Reports

- a. Membership- Chelsea- 173 members as of today. Jessica asked Chelsea for an updated membership list via email.
- b. PR- Stacey- We need a PR chair. Stacey asks for someone to step up. New materials are in development (brochures, table banners). New materials should be ready mid-June.
- c. Awards-no report
- d. Mini-Grants- no report

X. Announcements-

- a. Ylanda- proposes an EEAI sponsor for Mighty Acorns. She will send out information to the board. Jenn asked for information on Chicago Wilderness as well.
- b. Marvin and Ramona need a membership list as well. Stacey asks that Chelsea make sure every director is on her monthly email list.
- c. Janet will send out an email to everyone with instructions to get into the legacy email accounts.

XI. Calendar Review

Jessica reviewed upcoming events as listed in the presub report.

XII. Next Meeting

Thursday June 6, 2019 @ 2:00pm

Pre Subs due May 25, 2019

Agenda posted May 30, 2019

XIII. Call to Adjourn motion to adjourn made by Tina Dawson Scott, second by Stacey Clementz, passed by voice vote. Meeting adjourned at 3:01pm.