

Environmental Education Association of Illinois Board Meeting Minutes

Friday December 2, 2017 @ 10am
Anita Purves Nature Center, Urbana Illinois



2017 meeting minutes header:

Board Meeting Attendees: Jennifer Day Tariq, Kirsten Hope Walker, Stacey Clementz, Tina Dawson Scott, Susie Ingram, Laura McCoy, Jame Holt, Pam Evans, Jason Haupt, Jennifer VanDerMolen

Committee Chairs and Liaisons: Meghan Bowe, Projects Coordinator; Heidi Vasel, Membership Chair; Savannah Donovan, PR Chair; Guests: none

Not Present: Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; Janet Beach Davis, Secretary, Regional Directors: Ann Townsend, Steve Gariepy, Anna Marie Froeschle, Kim Petzing, Sarah Livesay, Teresa Vaughn, Mini Grants Chair; Richie Wolf, Awards Chair

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- 1) Call to order- Meeting called to order by President Jennifer Day Tariq at 10:06
- 2) Additions to Agenda (Review/Vote) Motion to approve agenda as submitted by Tina Dawson Scott, second by Jennifer VanDerMolen; passed by voice vote, no abstention.
- 3) Review Minutes/ Secretary's Report (Review/Vote) Motion to approve September meeting minutes as submitted by Stacey Clementz, second by Susie Ingram; passed by voice vote, no abstention.
- 4) Treasurer's Report Treasurer report changed to reverse names. (Review/Vote) Motion to approve Treasurers Report as amended by Jason Haupt, second by Jennifer VanDerMolen; passed by voice vote, no abstention.
- 5) 2018-19 Budgets (Review/Vote) Motion to approve budgets as submitted by Tina Dawson Scott, second by Jason Haupt; passed by voice vote, no abstention.
 - a)
- 6) Committee/Chair Reports
 - a) Project's Report
 - i) New Coordinator - Meghan Bowe introduced herself and her background. Steering committee talked on the phone yesterday.
 - b) Conferences
 - i) MEEC Post Report - JVM; MEEC is finished and we didn't make money, but we are only ~\$700 under. Thank you will be done for everyone and the Google docs will be amended. Amazing teamwork.

- ii) MEEC MOU - Stacey; We have a MOU with WI, MN, IL, and IA. We have not updated the MOU since 2003. There were very active state liaisons, but that dropped off. We need to revisit the MOU. JTD; reached out to the other states and discussed better ways to support each other. A survey monkey survey was created by all the states to see the state of MEEC. It appears that all the states are not happy. Each state is supposed to send a representative from each state and the other states did not know about it. It sounds like the other states don't want to end MEEC and want to recruit other Midwest states. MN is still planning to do MEEC 2019. Stacey; we need to do a complete evaluation between all the states to see if MEEC is still a viable option. Jason Haupt will distribute an evaluation to the members.
- iii) Northwest Region 2018 [ad hoc] - Susie had to leave early... There are 8 or 9 presenter applications. Exhibits - committee chairs are working on it. Submission deadline has been extended to December 8th.
- iv) Other Professional Development opportunities
- c) Nominations/Elections
- 7) Ballots (Review/Vote) Motion to approve ballot as submitted by Jennifer VanDerMolen , second by Susie Ingram ; passed by voice vote, no abstention.
 - (1) Secretary: Janet Beach-Davis (2018-2020)
 - (2) NW Regional Director: Tina Dawson-Scott (3: 2018-2020)
 - (3) NE Regional Director: Ylanda Wilhite (1: 2018-2020)
 - (4) NE Regional Director: Margaret Gazdacka (1: 2018-2020)
 - (5) WC Regional Director: Jason Haupt (2: 2018-2020)
 - (6) EC Regional Director: Anna Marie Froeschle (2: 2018-2020)
 - (7) Southern Regional Director: Anne Townsend (2:2018-2020)
- b) Membership - holding steady at 141
- c) PR - Need people to look through the website for grammar and updating of items. Update submissions are due December 29. Member spotlight - open to all regions this time. NW has a possible person.
- d) Awards/Mini Grants - 4 grants awarded. Seven applied. Discussed teacher field trip grants, but Stacey says there are several organizations that do teacher field trip funding and are rarely used. EEAI.net has those organizations on the website. Motion to approve mini grant recipients as submitted by Jame Holt, second by Jason Haupt ; passed by voice vote, no abstention.
- e) Fund Development -
 - i) Razoo Fundraiser - KAEE and PLT states participate in fundraising for Razoo. We currently have \$1430 donated. We are 100% board giving so all of us have a chance to contribute to continue being 100%. You can also send emails with links to those not on social media.
- 8) Regional Updates
 - a) WC will be trying to do a workshop with Bryan Fox Ellis.
 - b) EC garden tour and Pam Evans attended EcoMeet at DHNC. Stacey and Savannah are doing a PLT nature activity in March. Stacey and Jennifer Day Tariq are doing a climate workshop.
 - c) NE: Jennifer VanDerMolen attended an EcoLab workshop.
 - d) NW is having a holiday share-a-thon December 14th.
- 9) President's Report
 - a) Jennifer Day Tariq attended Mattoon School District curriculum committee for PLT. Helping with curriculum changes.
 - b) NAAEE -
- 10) New Business

- a) Executive Director Hiring Committee – Jennifer Day Tariq handed over the duties to Stacey for hiring. The job description is complete. Looking to get the job out in January. Policies need to be in place. Stacey is researching it. We still plan to have someone hired part-time by May 1st with the hope of hiring full-time in the future.

11) Meeting dates

February 2, 2018 - Anita Purves Nature Center, Urbana

March 9-10, 2018- Annual Conference, Peoria Park Zoo Complex

June 2018-Board Retreat- place TBD

September 8, 2018-Anita Purves Nature Center, Urbana

December 7, 2018-Anita Purves Nature Center, Urbana

- 12) Adjournment Motion to adjourn by Susie Ingram, second by Jame Holt; passed by voice vote, no abstention. Meeting Adjourned at: 11:54 am

Meeting minutes by Kirsten Hope Walker for Janet Beach Davis

Ad Hoc:

- 1) 2018 Conference
- 2) Square Training