

## Environmental Education Association of Illinois Board Meeting Minutes

Saturday, September 9, 2017 @ 10am  
Anita Purves Nature Center, Urbana Illinois

Board Meeting Attendees: Jennifer Day Tariq, Janet Beach Davis, Kirsten Hope Walker, Stacey Clementz, Tina Dawson Scott, Laura McCoy, Jame Holt, Anna Marie Froeschle, Anne Townsend, Steve Gariepy, Kim Petzing, : Jennifer VanDerMolen;

Committee Chairs and Liaisons: Sarah Livesay, Projects Coordinator Heidi Vasel, Membership Chair; Savannah Donovan, PR Chair;

Guests:

Not Present: Richie Wolf, Awards Chair; Teresa Vaughn, Mini Grants Chair; Kristi Morris, EPA Liaison; Jo Fessett, Illinois Audubon Liaison; Judy Miller, NAAEE Representative; Jennie Bunde, EEAI Nominations and Elections Co-Chair; RDs: Jason Haupt, Susie Ingram, Pam Evans,

Quorum present.

voted on - yellow

Items requiring Action-Underlined

Items moved to Ad-Hoc- blue

- 1) Call to order: meeting called to order at 10:03 by President Jennifer Day Tariq
- 2) Additions to Agenda (Review/Vote) Motion to approve agenda as submitted Anne Marie Froeschle, second by Anne Townsend, passed by voice vote, no abstention.
- 3) Review Minutes/ Secretary's Report (Review/Vote)- Janet Beach Davis- motion made to accept meeting minutes as submitted by Stacey Clementz, seconded by Kirsten Hope Walker, passed by voice vote, no abstentions
- 4) Treasurer's Report (Review/Vote)- Kirsten Hope Walker motion made to accept treasurers report as submitted by Jame Holt, seconded by Tina Dawson Scott, passed by voice vote, no abstentions
  - a) 2018-19 Budget discussion –The Executive Committee will be going over the budgets so they will be ready to discuss at the December meeting.
  - b) Region budgets- most of the regional budgets are in.
  - c) Janet will be filling in for Kirsten at MEEC.
- 5) Committee/Chair Reports
  - a) Projects Report- Sarah has already started working on the grants that support the projects, so the new incoming person won't have to deal with grant writing right away.
    - i) PLT MOU (Review/Vote)- Sarah Livesay- The new MOU only changes the name of the new PLT parent group Sustainable Forestry Initiative. All the rest of the MOU is

the same as last time. Motion made to approve MOU made by Kirsten Hope Walker, Second by Anne Marie Froeschle, passed by voice vote. No abstentions.

- b) Conferences
  - i) MEEC October 11-14, 2017 [ad-hoc]
  - ii) Northwest Region 2018 [update] –Keynote- Bob and Joan Erickson from the Sun Foundation will be our keynote. The location will be at Peoria Zoo Complex in Peoria. A block of rooms are reserved at the Pere Marquette Hotel. There will be an empty bowl luncheon. Tina asked anyone who would like to find and donate bowls, they can be brought to the December meeting.
- c) Nominations/Elections
  - i) Board members with terms ending: Anne Townsend, Anne Marie Froeschle, Tina Dawson Scott, and Janet Beach Davis are up for re-elections; Laura McCoy and Jennifer VanDerMolen are at term limits. The President Elect position is open. The board brainstormed several people to be approached.
  - ii) Ballots due December 9
- d) Membership-Heidi Vassel- we are holding steady at 145/150 members.
- e) PR – Savannah Donovan- We have new membership rack cards- Hannah will continue to do the newsletter. Jenna Parks will continue sending the emails. Savannah asked for ideas about new promo items.
- f) Awards/Mini Grants
  - i) Mini-grants due Oct. 31- Jennifer Day Tariq encouraged all the RD's to contact their regions to encourage members to submit grant proposals.
  - ii) Awards due Nov. 30-Awards will be awarded at the 2018 conference.
- g) Fund Development –Stacey Clementz- Stacey is focusing on the 2018 conference, but the new ED will be tasked with fund development as well.
- 6) Regional Updates-
  - South: Steve is now a Lead Advocate for Leave No Trace. SIU will be refocusing on Environmental Education and place-based education, and Steve will be on the curriculum committee to help develop new programs.
  - EC: a post summer roundtable in in the works.
  - WC: There will be a solid waste conference in Springfield in October after MEEC.
- 7) President's Report- The Executive Committee has been working on the Strategic Plan and working on job descriptions for new positions.
- 8) New Business
  - a) Executive Director Hiring Committee-Deb Chapman, Mary Rice, Nan Buckhardt, Janet Beach Davis, Jennifer Day Tariq
  - b) Projects Coordinator Committee- Stacey Clementz, Kirsten Hope Walker, Bob Carter, Sarah Livesay. The announcement has gone out with a deadline for applications September 30<sup>th</sup>.
- 9) Meeting dates-

December 1, 2017- Anita Purvis Nature Center, Urbana  
February 2, 2018 - Anita Purvis Nature Center, Urbana  
March 9-10, 2018- Annual Conference, Peoria Park Zoo Complex  
June 2018-Board Retreat- place TBD

- 10) Adjournment: Tina Dawson Scott motioned to adjourn, Kim Petzig second- adjourned at 11:41pm.

Ad Hoc:

- 1) All hands on deck for MEEC discussion and projects!