



Position Available: Tram Driver Interpreter

Classification: Part-time, Non-Exempt, Seasonal

Department: Interpretation

General Summary: Transport and narrate for visitors on a 48-passenger, open-air tram on designated routes throughout the Arboretum, or narrate tour aboard visitor provided vehicles. Provide interpretation of The Morton Arboretum, highlighting collections, seasonal elements, and Arboretum programs. As an ambassador of the Arboretum and its mission, greet visitors and respond to inquiries.

Qualifications:

High school diploma or equivalent required. Additional education of two or more years of college preferred. Customer-oriented, safety-conscious, able to work independently, comfortable with speaking in front of a group and willing to work as part of a team. Prior experience driving large transport vehicles and some knowledge of natural science and/or horticulture is preferred. Excellent communication skills, professional demeanor, and articulate verbal presentation with a strong command of the English language required. Must be at least 18 years of age. Must become certified and maintain certification in First Aid and CPR (classes provided). Must possess a valid driver's license, which is subject to insurability and an annual Motor Vehicle Record (MVR) report. Must be able to obtain and maintain insurability by Arboretum's insurance carrier by successfully completing a physical examination at defined intervals. Must present professional image to the public by following the Tram Driver Interpreter dress code.

Success Factors:

Customer service oriented individual who is able to relate effectively with people of various backgrounds and ages. Teamwork, safety-consciousness, a friendly demeanor, excellent communication skills, and adaptability to various audiences and scheduling needs. Ability to discern and adapt to the needs and interests of others, and make sound judgments based on the environment. Interest in and ability to learn about The Morton Arboretum's plant collections, grounds, programs, and history.

Physical Demands and Work Environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

- **Physical Demands:** Requires some physical activity: limited lifting (up to 50 lbs.), physically able to climb aboard vehicle, assist passengers boarding the tram, and passengers with disabilities by operating accessible lift/ramp and pushing visitors seated in a wheelchair.
- **Work Environment:** Work is performed primarily outdoors, on an open-air 48-passenger tram.
- **Equipment:** Tram, microphone/on-board audio system, accessible lift/ramp, two-way radio, First Aid supplies, computer.
- **Schedule:** The tram operates 7-days a week from April through October, so flexibility in scheduling is essential. Weekend and some evening work required.

To apply, visit <http://mortonarb.org/employment>.

The Morton Arboretum is an equal opportunity employer committed to achieving a diverse workforce.